CAREER PORTAL GUIDELINES

Note: You can access the site from any internet-capable device.

1. Please visit this website: http://apps1.benilde.edu.ph/careers

2. As a new user, sign in as an UNREGISTERED student (click "here")

3. Fill in all necessary information that will serve as your resume online.

4. When you click the Finish button, you will be redirected to the log in page. Log in using your ID number as your userID.

 5. Click Edit Profile.

 6. Fill-in all the necessary information to complete your online resume.

7. Do a screenshot of your e-resume and submit via Big Sky in the sand box labeled CPU CSBGRAD T_ SY2020-2021. Upload in the drop box named Online Resume {Career Portal}.

8. Be mindful of the deadline of submission